

FAITH AWARENESS IN CHILDRENS TRUST

Registered Charity Number 1055843

FACT PHOTO POLICY

As part of the work of FACT we may from time to time wish to take photographs of the Children enjoying FACT activities. Generally these photographs will be used for FACT publicity, but occasionally they may be used for publication in the local Press, these are a source of pleasure and pride and so are to be welcomed.

However, we live in an age in which technology has vastly increased the use, and potential misuse, of photographs. In the recent past there has been concern about the possibility of a child being identified by a photograph in the Press, or in the filming of an event, in case they are put at risk of being targeted for abuse.

Having taken advice from Surrey County Council (the Local Education Authority) and other organisations, we believe that the risk of a child being identified by a stranger is so small that, provided reasonable steps are in place to limit the publication of their names and addresses, photography of children involved in FACT activities should continue, in line with the policy set out below.

FACT Policy

Our policy is to broadly follow the Department of Education and Skills (DfES) advice: Therefore, **If the child is named, avoid using the photograph. If the photograph is used, avoid naming the child.** So we will **not** use children's full names alongside their photographs, in any of our publications or our website.

With regards to the Press, FACT **will** allow local newspapers to take photographs of children, when appropriate. Some newspapers insist that Children's names must be published with their photographs. If not, they may decline to cover our events. Therefore we will normally give the children's full names (but not addresses) to newspapers. (Please note that FACT will seek an undertaking that a child's name will not be used if their image is put on the newspaper's own website.)

If you would like to discuss these matters in more detail, please ring the FACT Office and ask to speak to the Administrator. NB FACT reserves the right to use the photographs in any future publications. If a parent is unwilling to allow their child to be photographed, they must inform FACT in writing.

Simon Shutt
Director of FACT

Chairman of Trustees
Print Name.....

Signature:.....

Signature:.....

Date:.....

Date:.....

Example of paragraph to be included in relevant letters for above Photo Policy :-

We would like to bring to your attention that during some FACT Activities we may take photographs of children for internal and external use. All photographs will be subject to the FACT Photo Policy; a copy of which can be obtained from the Administrator at the FACT Office.